

MINUTES OF A REGULAR  
MEETING OF THE BOARD OF DIRECTORS OF  
WESTSIDE WATER QUALITY COALITION

Held November 4, 2025

A regular meeting of the Westside Water Quality Coalition Board of Directors was held on November 4, 2025, at 9:00 a.m. in person at the Belridge Water Storage District office, 21908 7<sup>th</sup> Standard Road, McKittrick, CA 93251.

1. CALL TO ORDER )

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Chairman Goff called the meeting to order at 9:00 a.m. and presided thereat.

ROLL CALL )

\_\_\_\_\_ )

The following directors were present, constituting a quorum of the Board: Rob Goff, Rob Yraceburu, Rod Stiefvater, Bernard Pugét, Justin Rowe, Jeremy Blackwell, and Leon Elwell.

Also present were: Mark Gilkey, Morgan Campbell, Trevor Maggart, Elisabeth Cervantes, Jamie Marquez, and Alex Dominguez (Legal Counsel).

The following were present via teleconference: Ronda Stark, Mushtaq Mohideen, Mary King, Brianda Rodriguez, Carrie Heredia, Jackie Takeda (Consultant), and Chris Petersen (Consultant).

2. CONSENT AGENDA )

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The Chairman asked if there were any questions concerning the Consent Agenda, which items were detailed with staff reports in the Board packet. On motion of Rob Yraceburu, seconded by Leon Elwell, and unanimously carried, the Board approved each item listed on the Consent Agenda on the following roll call vote:

AYES: Rob Goff  
Bernard Pugét  
Justin Rowe  
Leon Elwell  
Rob Yraceburu

NOES: None

ABSENT: Rod Stiefvater  
Jeremy Blackwell

3. COALITION UPDATES )  
\_\_\_\_\_ )

Director Rod Stiefvater and Director Jeremy Blackwell arrived at this time in the meeting.

- a. **Update on De-Designation Preliminary Assessment of Feasibility Project:** GEI Consultants Jackie Takeda and Christian Petersen presented on GEI's de-designation assessment of feasibility study for WWQC. Jackie informed the Board that GEI's professional opinion was that de-designation is feasible and that WWQC should go forward with completing a Basin Plan Amendment Workplan. Rob Yraceburu asked a clarifying question regarding how the benefits of de-designation would be distributed within the WWQC boundaries. Rob Goff requested that GEI prepare two proposals: one with the current focus areas, and another where the focus areas are expanded to encompass more of WWQC's service area. No board action was taken.
  
- b. **Update on WWQC's routine Irrigated Lands Regulatory Program compliance efforts:** Morgan Campbell provided to the Board an update on WWQC's routine Irrigated Lands Regulatory Program (ILRP) compliance efforts including the recent groundwater trend monitoring work conducted by staff. She informed the Board that the next significant upcoming deadline for WWQC is the release of the Nitrogen Analysis Reports (NARs) in November.

4. FINANCIAL REPORT )  
\_\_\_\_\_ )

- a. **Review and take appropriate action regarding Quarter 3 2025 Treasurer's Report, including:**
  - i. **Approve Statement of Net Position and Profit and Loss Statement:** Elisabeth Cervantes presented the Quarter 3 2025 Treasurer's Report Statement of Net Position and Profit and Loss Statement. After discussion, on motion of Rob Yraceburu, seconded by Bernard Pugét, and unanimously carried, the Board approved the Quarter 3 2025 Treasurer's Report Statement of Net Position and Profit and Loss Statement:

AYES:            Bernard Pugét  
                     Justin Rowe  
                     Jeremy Blackwell  
                     Leon Elwell  
                     Rod Stiefvater  
                     Rob Goff  
                     Rob Yraceburu

NOES: None

ABSENT: None

- ii. **Ratify Warrants:** Elisabeth Cervantes presented the Quarter 3 2025 Treasurer's Report Warrant List. After discussion, on motion of Bernard Pugét, seconded by Leon Elwell, and unanimously carried, the Board ratified the Quarter 3 2025 Treasurer's Warrant List:

AYES: Rod Stiefvater  
Bernard Pugét  
Justin Rowe  
Jeremy Blackwell  
Leon Elwell  
Rob Goff  
Rob Yraceburu

NOES: None

ABSENT: None

- b. **Consider and take appropriate action regarding adoption of the WWQC Investment Policy:** Morgan Campbell presented on the WWQC Investment Policy. After discussion, on motion of Bernard Pugét, seconded by Rod Stiefvater, and unanimously carried, the Board approved the WWQC Investment Policy:

AYES: Rod Stiefvater  
Bernard Pugét  
Justin Rowe  
Jeremy Blackwell  
Leon Elwell  
Rob Goff  
Rob Yraceburu

NOES: None

ABSENT: None

- c. **Consider and take appropriate action regarding 2026 budget:** Morgan Campbell presented on the proposed 2026 budget. She informed the board that there is a decrease for professional services, an increase in association and fees, and an increase in administration, subsequently leading to a total decrease in budget from 2025 to 2026. Further, the staff recommended implementing the 2025 carryover cash to offset the acreage fees in 2026. Rob Yraceburu asked a clarifying question regarding the cash

reserve for 2026, and the Board advised staff to reduce the cash carryover to \$100,000 from the proposed \$150,000. In addition, Morgan Campbell presented three scenarios for acreage fees for 2026. After discussion, the Board selected the first scenario spreading the costs of de-designation across the landowners within WWQC's Primary Coverage Area (PCA). This resulted in a \$9.90/acre and an \$8.46/acre fee for the PCA and Secondary Coverage Area (SCA), respectively for 2026. On motion of Rob Yraceburu, seconded by Jeremy Blackwell, and unanimously carried, the Board approved the 2026 budget for WWQC:

AYES: Rod Stiefvater  
Bernard Pugét  
Justin Rowe  
Jeremy Blackwell  
Leon Elwell  
Rob Goff  
Rob Yraceburu

NOES: None

ABSENT: None

5. REPORT OF COUNSEL )  
\_\_\_\_\_ )

No report of counsel.

6. ADJOURNMENT )  
\_\_\_\_\_ )

There being no further business to come before the meeting, it was adjourned at 10:06 a.m.

  
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Rod Stiefvater  
Secretary of the Board of Directors

APPROVED:

  
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Rob Goff  
Chairman